

SALTHOUSE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 11TH NOVEMBER 2024 AT BRITISH COLUMBIA HALL

Present: Cllr C Clark (Chairman), Cllr V Holliday (Vice Chairman), Cllr M Harnett, Cllr B Griffin,
Cllr R Dawson, Cllr J Wright

Members of the public: 15

Minutes taken by: Lisa Harper, Clerk

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- 1. Minutes of the Parish Council meeting held on 9th September 2024 were approved as a true record.** Minutes were signed by the Chairman.
 - 2. Apologies for absence**
Cllr S Dawson
 - 3. Declarations of Interest and Dispensations in respect of Disclosable Pecuniary Interests**
There were none
 - 4. To Allow public participation limited to 15 minutes**
The bus stop has been a welcome addition to the village and the parish council was thanked for their work. There was an issue of flooding on the Sheringham side of the route, Highways will be notified.
 - 5. County and District Council Reports**
See appendix A
 - 6. Planning**
 - 6.1 PF/23/2553 Demolition of farm buildings and erection of 5 dwellings. Appeal. Individual comments submitted.
 - RV/24/2250 Removal of condition 7 of planning permission PF/21/2891 Cookies, Coast Road. Noted.
 - 7. To receive update regarding the pathway outside Barn Cottage**
Site meeting has been held with Highways and it was agreed to install 5 (originally 4) bollards along the pathway. Site plans will be drafted to show the exact location of the bollards. The work will be carried out before Christmas.
 - 8. Finance**
 - 8.1 Full list of payments was approved and bank balance noted. See appendix B
 - 8.2 Funding for 4 drawer filing cabinet for council papers was approved. Proposed Cllr Clark, Seconded Cllr Wright.
 - 8.3 Full budget for 2025/2026 will be presented and discussed at the next council meeting on 13 January 2025.
 - 9. Parish Matters**
 - 9.1 Sports field and childrens play area** – the use of goal nets was discussed and it was agreed to look at the issue in the spring. The Dog sign has been vandalised again, consideration to be given to a more permanent sign. A wooden sign was currently being looked at and wording to be agreed. The steps leading to the field and play area have collapsed, through wear and tear. It was agreed to put cones on the steps to highlight any potential risk in using them.

9.2 Allotments – the track has been made stable and is holding up well.

9.3 Duck pond – George Baldock from Norfolk Wildlife Trust carried out a site visit with Cllr Clark, Cllr Harnett, and the Clerk. The current pipework under the bridge to the pond needs repair. Norfolk Wildlife Trust have previously repaired the pipework, and we are currently waiting for confirmation they will carry out the necessary repairs. The boards will be put in place shortly and this may cause the water levels to change. Overgrown vegetation needs cutting back, Cllr Wright agreed to carry out the cutting back work. It was agreed that ownership of the duck pond be investigated for future information.

9.4 Bike Racks – the bike racks have been delivered and they are due to be installed, date to follow.

9.5 Dog Bin – has arrived and is due to be installed, date to follow.

9.6 Residents personal emails – if any resident wishes to receive parish council information via personal email, they were asked to complete a consent form and pass to the Clerk.

10. Heath Report

10.1 The Heath open day held on 19th October was well organised, unfortunately, numbers attending were very low.

11. Correspondence

11.1 PLA314 Salthouse, Beach Road – Double yellow line LMF TRO response by 26 November 2024. Support.

12. Any Other Business

12.1 Tarmac work being carried out around the village green, does it include the small triangle. Cllr Clark to investigate.

12.2 Future Projects for 2025/2026

Duck Pond – ownership and maintenance.

Trod – total cost £16,000. Parish Partnership application for funding has been made results next year. £250 donation from Saunders Coaches. Consider voluntary contributions, fundraisers etc.

13. Date of next meeting

Tuesday 13th January 2025, 7pm British Columbia Hall

District Cllrs report Sept 2024 v 2

Corporate affairs

Four well loved community resources have been awarded Asset of Community Value status- Wells Town Tennis Courts, Blue Boar Inn, Gt Ryburgh, The New Inn, Roughton, and Wells Congregational Church. This means that, should the owner ever wish to sell, the community has the right to bid for the asset.

Planning

The new Local Plan should be reviewed by Cllrs Oct/Nov and be going out for public consultation by the end of the year. The most recent letter from the Inspector is available on the Local Plan Examination Latest News page on NNDC's website. The inspector refers to an additional 1300-1500 houses being required over the plan period (currently 12 years).

The local validation list for planning applications (the documents required for your application to be accepted) will be going out for public consultation in early October.

Coastal

An Environmental lawyer has been appointed by NNDCs legal arm, Eastlaw, who will be working on coastal erosion projects.

Benefits

We are keen to identify residents eligible for pension credit. So far we have invited 145 to apply. To check your eligibility for pension credit go to gov.uk/pension-credit, call 0800991234, or contact the Financial Inclusion team (financial.inclusion@ north-norfolk.gov.uk).

Discretionary housing payments are available for rent arrears, rent deposit and moving costs and on going rent shortfall.

Housing

As of 31st August 2024, there were 2369 households on the council waiting list, with 488 having the most urgent housing needs. In comparison, only 136 houses were let from 1st April to 31st August. As of 31st August, there were 215 open cases of households at risk of homelessness and 53 households in temporary accommodation. The latter is a decrease of 22% from this time last year.

The forecast cost to NNDC for homelessness accommodation for 24/25 net of subsidy is £.65million.

Two rural housing schemes were opened this summer and four more are in build.

The housing adaptation scheme has funding so do please come forward if you need modifications to stay in your own home. Not all grants are means tested so you may be eligible! Urgent home repairs (eg emergency boiler replacement) are also covered. Contact me if you have any questions.

Environment

Environmental Health are required to inspect 390 food businesses by April 2025 to achieve the targets set by the Food Agency.

The Environment Agency will be installing flood risk information boards on the sea wall in CLEY to explain to visitors about flood defences and what happens during a flood.

Finance

The forecast for 2024/25 is for a £1.3 m deficit. This is largely made up of additional borrowing costs, and investment income and housing benefit shortfalls.

NNDC is still in discussion with NCC as to how a proportion of the additional council tax on second homes can be put towards social housing.

Customer service

Call wait times have increased partly due to residents calling about possible benefits suspension. The council is focussing on working smarter and more efficiently to mitigate this.'

Victoria Holliday
District Councillor
Coastal
07557054629

APPENDIX B

SALTHOUSE PARISH COUNCIL

AGENDA ITEM

8. Finance

8.1 List of Payments for Approval

North Norfolk – Dog Bin Collections	£ 273.48
Norfolk County Council – Estate Rent	£1,150.00
Norfolk County Council – Licence fee	£ 40.00
L Harper Clerk Salary/expenses	£ 433.98
PAYE	£ 92.45

List of payments received

NNDC – Precept	£3,750.00
	£2,133.00
Allotment Payments – various	

8.2 Current Bank Balance

As at 1 October 2024	£7,731.39
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